

CARITAS COLLEGE OF PHARMACY,

Caritas Educify

Ettumanoor, Kottayam.



PROSPECTUS

**For admission to B.Pharm & B. Pharm (LE) Courses
(2025-26)**

1. Introduction

Caritas educational institutions started its journey to pursue new opportunities in health care with an aim to widen the prospects of learning through innovative pursuits and constant endeavors. With strong leadership and presence in the respective fields, we strive to enable the young budding professionals to become globally competitive in terms of education and proficiency. Caritas Hospital, an NABH, NABL accredited, ISO- 9001-2015 certified multi-specialty hospital and Caritas Educational institutions are owned and managed by the Knanaya Catholic Metropolitan Archdiocese of Kottayam.

Caritas College of Pharmacy was established in 23rd March 1981 under the eminent guidance and vision of His Excellency Mar Kuriakose Kunnassery, the then Bishop of Kottayam. It was the second to start pharmacy education in private sector in Kerala and also has the status of minority institution.

This prospectus sets out rules and regulations for selection and admission to B. Pharm course for the academic year 2025-26 in Caritas College of Pharmacy. Selection of candidates will be purely on a merit basis.

This prospectus is subject to modifications/ deletions as may be deemed to be necessary by the said institution and to further orders if any passed by courts of law.

2. Basic Details of the college: -

Postal address	: Caritas College of Pharmacy, 101 Junction, Ettumanoor, Kottayam.
Owned by	: The Caritas Hospital Trust
Patron	: His Grace Mar Mathew Moolakkatt

Chairman : His Excellency Mar Joseph Pandarasseril

Director : Rev. Dr. Binu Kunnath

Contact Person Phone : 0481- 2960638, 9447600750, 9495545957

E mail : info@caritascollege.edu.in

Website : www.caritascollege.edu.in

Hostel facilities : Available for boys and girls

Distance from nearest rail head : 3 Km (Ettumanoor)

Distance from nearest Bus Station : 3 Km (Ettumanoor KSRTC)

3. Details of seats

	B. Pharm	B. Pharm (LE)
To be allotted by Govt.	30	03
Management Quota	30	03
Total Number of Seats	60	06

Vacant seats under the Govt. Merit quota after the date fixed for the completion of admission will be treated as lapsed seats and will be filled up by the management from among the applications received from eligible candidates.

4. Eligibility for Admission

(a) For B. Pharm Course

1. Candidates must be citizens of India
2. Candidates who have passed the Higher Secondary Examination, Kerala or examinations recognized as equivalent thereto with 50% marks in Biology/Mathematics separately and 50%

marks in Physics, Chemistry and Biology/ Mathematics put together are eligible. Candidates who have passed their qualifying examinations from the states other than Kerala shall produce the certificate of recognition and equivalence of qualifying examination.

3. The applicant should have completed 17 years of age as on 31.05.2025. There is no upper age limit for B. Pharm course.

(b) For B. Pharm (LE) Course

1. Candidates must be citizens of India

(a) Candidates should have studied Diploma in Pharmacy in an institution approved by the Pharmacy Council of India and have passed the Diploma in Pharmacy examination conducted by the Kerala State Board of D. Pharm Examinations or equivalent with a minimum of 50% marks in the final year examinations.

(b) Candidates should have obtained registration with the State Pharmacy Council and the registration certificate is to be produced at the time of counselling.

OR

Candidates should have applied for registration with State Pharmacy Council and the proof thereof is to be produced at the time of counselling.

3. There is no upper age limit for B. Pharm (LE) course.

5. How to Apply

Candidates shall apply online through the link available in the college website www.caritascollege.edu.in. Application fee of Rs 500 can be remitted online.

A hard copy of the application along with the copy of the qualifying examination mark list, copy of age proof should be submitted to the college before the last date.

6. Preparation of Rank List for admission to Management quota seat

The marks obtained by the candidates in the relevant subjects in the qualifying examination conducted by various Boards or authority of other states shall be equated with the marks obtained by the candidates in the same subjects in the qualifying examination conducted by the Director of HSE, Kerala. Marks obtained by the candidates under various streams of examinations such as HSE in Kerala/CBSE/ICSE etc. will be subject to the process of normalization.

Explanation: Under the method of normalization, the highest mark obtained by students of various Boards in each subject shall be equated to the highest mark obtained by the students of the Kerala Higher Secondary examination in that subject and the relative marks obtained by other students in that subject shall be determined accordingly.

Illustration: If the highest marks secured by the applicant of the Kerala state HSE, in Physics is 100 and the highest mark secured by a applicant on any other board in the same subject is 90, both the highest marks will be considered to be equal to 100, if an applicant of the other board secures 60 marks in Physics when the highest mark in Physics in the same board is 90, the 60 marks will be considered to be equal to 66.67marks as arrived at below:

$$100 \times 60 / 90 = 66.66\%$$

Rank list for admission to B Pharm Course under management quota seat is prepared on the basis of the marks obtained in Physics and Chemistry put together in the second year of the qualifying examination. The index mark is computed out of 100. In the case of a tie in the index mark computed for the preparation of B Pharm rank list the candidate with the higher mark in chemistry in the second year of the qualifying examination put together will be placed higher in the ranking. If there is still a tie, the age of the candidate will be considered, and the elder candidate will be placed higher in the ranking.

The ranklist for B.Pharm (LE) course will be prepared based on the aggregate marks of D.Pharm. In the case of a tie in the index mark computed for the preparation of B Pharm (LE) rank list the candidate with the higher mark in the second year of the qualifying examination put together

will be placed higher in the ranking. If there is still a tie, the age of the candidate will be considered, and the elder candidate will be placed higher in the ranking.

7. Important dates

SI No	Particulars	Date
1	Publication of Notification	27. 07. 2025
2	Issue of Application form begins	25. 07. 2025
3	Last Date of Submission of online Application	02. 08. 2025
4	Publication of Rank list	03. 08. 2025
5	First Allotment	03. 08. 2025
6	Date of joining and Fee remittance	04. 08. 2025
7	Publishing the joining and non joining candidate list	04. 08. 2025
8	Second allotment	05. 08. 2025
9	Date of Joining and Fee remittance	08. 08. 2025
10	Publishing the joining and non joining candidate list	11. 08. 2025
11	Third allotment	12. 08. 2025
12	Date of Joining and Fee remittance	16. 08. 2025
13	Publishing the joining and non joining candidate list	18. 08. 2025
14	Spot Admission if Any	Based on Prior approval from the committee
15	Closing date	Will be fixed by the competent authority

8. Procedure of Admission

Selected candidates shall take admission at the appointed time and date in the college after paying the Tuition fee, Caution Deposit and Special fee etc. as mentioned in the clause-11, failing which, the offer of admission will be cancelled.

9. Mode of payment:

Fees can be paid by online mode through the link given in our website. In the case of SC/ST candidates, their liability to pay fees shall be governed by the Orders issued from time to time issued by the Central and the State Governments and those of SC/ST Departments. No fees will be collected from SC/ST students or other eligible candidates except in accordance with the orders of the Central or the State Government.

10. Documents to be submitted at the time of Admission: -

The following documents in the original along with one set of self-attested copies shall be submitted at the time of admission.

1. Marks Card of qualifying examination (Higher secondary or Equivalent)
2. Eligibility/ Equivalence certificate if the candidate has passed the qualifying examination from other states
3. SSLC Certificate/10th Standard certificate
4. T.C from the institution last studied.
5. Character and Conduct certificate from the institution last studied
6. Physical fitness certificate from medical officer
7. Recent passport size photograph (Six copies)
8. Copy of AADHAR card.

11. Fee Structure

Details of fee in Rupees	First Year	Second Year	Third Year	Fourth Year
Annual Tuition Fees	1,08,827	1,08,827	1,08,827	1,08,827
Special Fee	41,760	29,160	29,160	41760
Total fees*	1,50,587/-	1,37,987/-	1,37,987/-	1,50,587/-

*Excluding yearly Hostel, Transportation, Uniform, Books, University Registration (1st year only) & Examination fees extra

12. Candidates who express their intention not to pursue studies in the Pharmacy College before the last date fixed for closure of admissions will be eligible for refund of the 1st year tuition fee and other fees except admission fee. They will be eligible to get back their original certificates handed over to the College at the time of admission. In the case of students who leave the College midway, the right of the management for liquidated damages, if any, from such students will be determined by the competent "Civil Court".

13. Code of Conduct

Every student is required to adhere strictly to the code of conduct of the institution.

14. Caution: Prohibition of Ragging

Ragging/ any type of misconduct towards any students either in the college campus or outside will be considered as a criminal offence and will be immediately reported to the police. Perpetrators will not be permitted to continue their study. Every student shall at the time of admission furnish a character certificate from the institute where from he/ she has passed the qualifying examination/ the course last attended. Such a certificate should mention the status of his /her behavioral pattern especially in terms as to whether he/she had displayed persistent violent or aggressive behavior or any desire to harm others.